

CITY OF MANCHESTER  
BOARD OF MAYOR AND ALDERMEN  
Meeting Minutes  
May 6, 2025, @ 6:30 pm  
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Hobbs. Present for the meeting were Mayor Hobbs, Alderman French, Alderman Crosslin, Vice Mayor Messick, Alderman Parsley, Alderman Anderson, Alderman Threet, Attorney Johnson, Executive Administrative Assistant Keele, Finance Director Burrows, MWSD Director Perry, Parks/Rec. Director Fox, I.S. Director Smotherman, MPD Chief Sipe, MPD Assistant Chief Floied, MFD Chief Chambers, Public Works Director Gannon, , Engineer Adam Carter, Coffee County Industrial Board Director Anne Majors, and other citizens.. Absent was Community Development & Zoning Director Brittany Fiske. Meeting opened with a prayer by Pastor Lee and the pledge to the flag was spoken in unison. Mayor Hobbs called the meeting to order.

**ROLL CALL:**

Roll was taken via Open Meetings program. All present.

**MOTION TO APPROVE AGENDA:** Alderman Crosslin made a motion to approve the agenda with the removal under New Business of appointment to the Planning and Zoning Commission. and seconded by Vice Mayor Messick. The motion passed 6-0.

**APPROVAL OF MINUTES:** Alderman Crosslin made a motion to approve the April 1, 2025 BOMA Meeting & BOMA Beer Board Minutes and seconded by Alderman Parsley. The minutes passed 6-0.

**CORRESPONDENCE:** none

**COMMENTS FROM CITIZENS:** none

**COMMENTS FROM MAYOR:** Mayor Hobbs welcomed everyone and announced there would be a Special Called meeting on 5-15-25 to vote on the FY 2025-2026 Budget.

**Safety Committee-** Fire Chief Chambers discussed the MFD April report. Chief Sipe discussed April events the MPD participated in.

**Finance Committee-** Director Burrows discussed the move of the finance department at City Hall the FY 2025-2026 Budget

**Street Committee-** Director Gannon discussed the sidewalk project and the renovations of the Finance department.

**Water /Sewer Commission-** Director Perry discussed the next meeting would be 5-8-25 and discussed April report for the MWSD.

**Recreation Commission-**Director Fox discussed upcoming events.

**Tourism-**Vice Mayor Messick upcoming Christmas projects.

**Planning & Zoning Commission-** Mayor Hobbs discussed next meeting would be 5-19-25

**Information Systems Committee-** Director Smotherman discussed April projects.

**Historic Zoning Commission-** Mayor Hobbs discussed the next meeting would be 6-5-25.

**RESOLUTIONS & ORDINANCES**

**Resolutions:**

- a) A resolution authorizing the purchase of Two (2) 2025 Ford F-150 4x4 Super Crew Cab for a total of One Hundred and Six Thousand Four Hundred and Sixty Dollars and 00/100 (\$106,460.00) for use of the Public Works Department of the City of Manchester; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- b) A resolution authorizing a contract to purchase Four (4) Dodge Durangos with patrol equipment at a cost of Fifty-Three Thousand Seven Hundred Forty-Four and 35/100 Dollars (\$53,744.35) each, and two (2) Dodge Durangos with Administrative equipment at a cost of Forty-Six Thousand Seven Hundred Thirty-Three and 70/100 Dollars (\$46,733.70) each, for use by the Police Department; sponsored by Alderman French. Alderman Anderson made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- c) A resolution authorizing contracting with the State of Tennessee for reimbursement of the cost of maintenance of state routes which pass over City streets for the Fiscal Years 2025-2026 in a total amount not to exceed One Hundred and Eighty-Five Thousand Three Hundred Thirty and 48/100 Dollars (\$185,330.48); sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- d) A resolution authorizing the Mayor of the City of Manchester to execute and submit an application for funds to the Appalachian Regional Commission, FastTrack Infrastructure Development Program (FIDP), and AgTrack Program for a 500,000-gallon elevated water storage tank; sponsored by Mayor Hobbs. Alderman Anderson made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-1 with Alderman Threet voting nay.

- e) A resolution to approve Matlock Clements, P.C. as the City's Auditor for Fiscal Year 2025-2026 at a cost not to exceed Forty-Two Thousand Dollars (\$42,000) for the standard and an additional "single audit" of federal funds expenditures; sponsored by Alderman Crosslin. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- f) A resolution to approve an agreement between the City of Manchester, Tennessee and Coffee County, Tennessee for the coordination of road maintenance and emergency services; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-1 with Alderman Threet voting nay.

**Ordinances:**

- a) 2<sup>nd</sup> reading of an ordinance amending provisions to Manchester Municipal Code 13-202 (3) regarding violations; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed final reading 6-0.
- b) 2<sup>nd</sup> reading of an ordinance amending provisions to Manchester Municipal Code 16-210 (6) regarding driveway tile installation; sponsored by Vice Mayor Messick. Alderman Crosslin made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed final reading 6-0.
- c) 2<sup>nd</sup> reading of an ordinance amending provisions to Manchester Municipal Code 10-205 regarding dogs; sponsored by Vice Mayor Messick. Alderman Anderson made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed final reading 6-0.
- d) 2<sup>nd</sup> reading of an ordinance rezoning that property formally owned by Robert and Shonta Gilley and now owned by Swanson Developments, LP, on Murfreesboro Highway and recently annexed into the City; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and Coffee County resident Sarah Bradley, Developer Swanson, and Alderman Anderson spoke. Mayor Hobbs called for the roll, and the ordinance passed final reading 5-1 with Alderman Anderson voting nay.
- e) 1<sup>st</sup> reading of an ordinance adding provisions to Manchester Municipal Code 4-603 regarding Assistant Fire Chief vehicle "Take Home" policy; sponsored by Alderman French. Alderman Crosslin made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1<sup>st</sup> reading 6-0.
- f) 1<sup>st</sup> reading of an ordinance amending the budget ordinance for fiscal year 2024-25, Ordinance no. 1726; sponsored by Alderman Crosslin. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1<sup>st</sup> reading 6-0.
- g) 1<sup>st</sup> reading of an ordinance to revise Title 14 Chapter 12 of Manchester Municipal Code, Stormwater Ordinance; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1<sup>st</sup> reading 6-0.

**OLD BUSINESS** -none

**NEW BUSINESS** - none

**COMMENTS FROM BOMA:** Alderman Crosslin congratulation the upcoming 2025 CCCHS graduates; Alderman Parsley discussed

**ADJOURNMENT:**

- Being no further business to discuss, Mayor Hobbs asked for a motion to adjourn and Alderman French made the motion. The motion was seconded by Alderman Crosslin. The motion to adjourn was passed 6-0. The meeting adjourned at 7:09p.m.

**SIGNATURES:**

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**Mayor Joey Hobbs**

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**Executive Administrative Assistant Keele**